



# भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

## BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

Corporate Office, B&FC Division  
5<sup>th</sup> Floor, Bharat Sanchar Bhawan, Jan path, New Delhi - 1

No.16-58/2009-B (BSNL)

dated 02-09-2009

To

The Chief General Manager,  
Telecom Circle,

**Sub: Financial Control – Cashless purchases of Diesel / Petrol through Corporate Smart Card.**

This is regarding financial control to be exercised on the purchase of Diesel / Petrol for maintaining DG sets, vehicles etc. While on the one hand expenditure on this account is spiralling, it is matter of concern that the scheme of cashless purchase of Diesel / Petrol is yet to be implemented. The details of implementation of the said agreement have already been communicated to circles vide Corporate Office (MVT Cell) letter No.11-1/2008-MVT dated 21-10-2008 (copy enclosed).

As per directives of CMD, Heads of Circles are requested to implement this scheme throughout their circle w.e.f **01-10-2009**. Heads of Circles may enter into similar arrangement for Fleet card programme with other companies like BPCL / HPCL etc so as to have coverage under the scheme throughout the circle and ensure that from 01-10-2009, purchase of fuel is effected only through the Corporate Smart Card system. Drawing and disbursing Officers (DDOs) may be suitably instructed that no cash purchase of fuel is made directly or through Imprest / Temporary advance. Further, any cash payments made through Imprest / Temporary advance after 01-10-2009 are to be disallowed by DDOs and recovery made from the salary of the concerned officer.

Compliance regarding implementation of the scheme may be sent latest by **20-10-2009** for perusal of CMD.

  
(YOJANA DAS)  
GM (B&FCI)



**XTRAPOWERR**

**ANNEXURE-I**

**CARD PROGRAM**

1. XTRAPOWERR is one-of-a-kind card program of Indian Oil, which gives you XTRA convenience, XTRA security and XTRA opportunity for cashless transaction and as well earn rewards. It is a tailor-made program for Owners, Operators & Corporates as well.
2. With XTRAPOWERR Card have an easy, convenient and rewarding way to draw fuel lubricants and monitor their consumption in DG Sets, Vehicles etc.. It facilitates cashless fuel purchase and gives you systematic record of transactions through the card. It is a powerful and unique management tool for an efficient and cost-conscious Corporates and individuals.
3. Once enrolled, the owner is assigned a Control Card with Control PIN and "XTRAPOWERR" smart card for every user enrolled under the program. Web login User ID and Password would also be assigned to enable you to log on to our dedicated web-site [www.iocxtrapower.com](http://www.iocxtrapower.com). The Nomenclature and the pre-payment system of XTRAPOWERR smart card is personalized with details like Card Number, Customer Name, Name as on card and Expiry Date is indicated in Annexure-II.
4. Your XTRAPOWERR card is prepaid and you may have to pre-load as per payment system indicated in Annexure-II either by depositing the desired amount in Cash Management System (CMS) by Cheque to be deposited at local HDFCs' Branch or give RTGS instructions to your Bankers on weekly basis as much money as permissible through your bank within prescribed limit.
5. The XTRAPOWERR cards are accepted at designated Retail Outlets of IndianOil, where "Quality & Quantity" of fuels is assured. Every time you need to tank up fuel, drive into one of these IndianOil Retail Outlets and use the card to purchase Auto fuel and lubricants.
6. XTRAPOWERR gives you full control on the amount you load on your prepaid cards from wherever you are. For example, you can make payments in Mumbai and reload your Cards in Chennai.
7. For every transaction, charge slip would be printed (shown alongside) for your records. This slip will indicate the date, time and location of the transaction, card number, product purchased, value of purchase, card balance after transaction and odometer reading of the vehicle (if provided by the driver) etc. One copy of the transaction slip is given to the user / driver of the vehicle. With the help of these slips you can keep track of your auto fuel/ lubes expenses.
8. You can keep track of your card usage by logging on to IOC website [www.iocxtrapower.com](http://www.iocxtrapower.com). As XTRAPOWERR member you can view the tracking report for your vehicles also as well as transactions made on each of your cards for any period.

9. In addition to the key benefits, XTRAPOWER provides you with value-added benefit of discounts on vehicle related products e.g. Tyres, spares, services etc. through alliance partnerships developed with various manufacturers. (Currently available on JK Tyres only)
10. XTRAPOWER card members will enjoy the power of IndianOil's nation-wide network of retail sales points, supported by IndianOil's team of Sales Officers and Managers.
11. XTRAPOWER program offers card-insert based basic vehicle tracking at no extra cost.
12. The members would receive consolidated monthly statement detailing fuel/lubes purchases by each user, XTRA Points earned etc. If the driver has provided the odometer reading of the vehicle at the time of transaction, the Card member can also ascertain the mileage performance of the vehicle (if needed).

**Contact Information:**

Please visit web-site [www.iocxtrapower.com](http://www.iocxtrapower.com) and check for your nearest contact in "CONTACT US" Menu option.

**Customer Helpline No : 1800-425-5599**

**XTRAPOWER Website : [www.iocxtrapower.com](http://www.iocxtrapower.com)**

Nomenclature

Customer Name : BSNL NN XXXX

Name as an card : BSNL NN XXXX

Card number : CO BNNXXXXnnn

B BSNL

NN Circle (Short name for the circle which shall be as per the national numbering plan of DOT)

XXXX SSA/Unit name / LDCA /SDCA (Initials of the same)

nnn Card serial number in three digits within particular Customer ID

Payment Systems

Payment to be made by **Pay and Accounts Officer (LDCA/UNIT/SDCA)**

Payment can be made by:

- i) **Cheque to be deposited at local HDFCs CMS Branch**
- ii) **RTGS instructions to your Bankers**

BSNL Customers to register for above services with IOCL. In case RTGS/Net Payment is desired, IOC would provide a unique virtual bank account number to each **BSNL XTRAPOW ER Customer ID. Customer to make payment through Net/ RTGS in their particular Virtual bank account Numbers only.**